

VILLAGE OF POMONA  
BOARD OF TRUSTEES MEETING  
REORGANIZATION/WORKSHOP  
APRIL 7, 2003

Present

Mayor Herbert Marshall  
Trustee Ian Banks  
Trustee Alan Lamer  
Trustee Alma Roman  
Trustee Nick Sanderson  
Village Clerk Sue Glantz

**Summary of Motions:**

**Deputy Mayor Sanderson moved to accept the low bid from Pro Cut for the 2003/2004 landscaping for the Village, subject to providing a Certificate of Insurance. Seconded by Trustee Roman. Motion carried 5-0.**

**Mayor Marshall moved to appoint Nicholas Sanderson Deputy Mayor of the Village of Pomona. Seconded by Trustee Roman. Motion carried 5-0.**

**Deputy Mayor Sanderson moved to appoint Jay G. Helfgott Code Enforcement Officer for the Village of Pomona for a minimum of fifteen (15) hours per week, at a salary of \$15,500.00 per annum, with regular monthly reports to the Board, for a term ending May 31, 2004. Seconded by Trustee Banks. Motion carried 5-0.**

**Trustee Roman moved to appoint Joanne Soules as Village Assessor of the Village of Pomona for a term ending May 31, 2004 for a salary of \$6,500.00 Seconded by Trustee Lamer. Motion carried 5-0.**

**Trustee Banks moved to appoint the firm of Diamond Fulton Timmes & Frega as Village Auditor for the Village of Pomona for a term ending May 31, 2004 for a fee not to exceed \$12,000.00 per annum. Seconded by Deputy Mayor Sanderson. Motion carried 5-0.**

**Trustee Roman moved to appoint Susan Glantz as Village Clerk, Treasurer and Registrar of Vital Statistics of the Village of Pomona at a salary of \$42,000.00 per annum, plus local expense allowance of \$250.00 for a term ending May 31, 2004. Seconded by Deputy Mayor Sanderson. Motion carried 5-0.**

**Trustee Roman moved to appoint Carolyn LaChiana as Deputy Village Clerk and Deputy Registrar for Vital Statistics for the Village of Pomona at a salary of \$34,500.00 per annum for a term ending May 31, 2004. The said Deputy Village Clerk shall attend all Planning Board and Zoning Board of Appeals meetings. Seconded by Deputy Mayor Sanderson. Motion carried 5-0.**

**Trustee Banks moved to appoint the following banks as designated banks of deposit for all moneys received by the Village Treasurer, Village Clerk, and Village**

Receiver of Taxes of the Village of Pomona, new York: Provident Municipal Bank, Pomona Branch; The Bank of New York, Mt. Ivy Branch; M&T Bank, Monsey Branch; Chase Manhattan Bank, Pomona Branch. All checks to be drawn on the Village of Pomona accounts will require signatures of both the Mayor or the Deputy Mayor and the Village Treasurer. Seconded by Deputy Mayor Sanderson. Motion carried 5-0.

Deputy Mayor Sanderson moved to appoint Bauer-Crowley, Inc., 643 Main Street, P.O. Box 358, Sparkill, NY and New York Municipal Insurance Reciprocal (NYMIR) Insurance Agents of the Village of Pomona. Seconded by Trustee Roman. Motion carried 5-0.

Trustee Lamer moved to appoint the Rockland Journal News as the official paper of the Village of Pomona. Seconded by Trustee Banks. Motion carried 5-0.

Trustee Roman moved to appoint Tjokorda Gde Arsa Artha as Program Aide for the Pomona Cultural Center for 14.5 hours per week and compensation at \$23,500.00. Seconded by Deputy Mayor Sanderson. Motion carried 5-0.

Deputy Mayor Sanderson moved to approve the compensation set forth for the period ending May 31, 2004.

Herbert Marshall, Mayor, \$15,000.00 plus local expense allowance of \$500.00  
Nicholas Sanderson, Deputy Mayor, \$5,750.00  
Ian Banks, Trustee, \$5,250.00  
Alma Roman, Trustee, \$5,250.00  
Alan Lamer, Trustee, \$5,250.00

Also, each member of the Village of Pomona Planning Board shall serve at the rate of compensation of \$450.00 per annum, and the Chairman of the Pomona Planning Board shall serve at a rate of compensation of \$800.00 per annum.

Further, each member of the Village of Pomona Zoning Board of Appeals shall serve at the rate of compensation of \$250.00 per annum and the Chairman of the Zoning Board of Appeals shall serve at a rate of compensation of \$450.00 per annum.

Further, that the Village Clerk/Treasurer shall be bonded in the sum of \$100,000.00.

Seconded by Trustee Banks. Motion carried 5-0.

Deputy Mayor Sanderson moved to appoint P. J. Corless, a duly qualified professional engineer and consultant, as Village Engineer and consultant in engineering matters for the Village of Pomona at the rate of \$75.00 per hour. Seconded by Trustee Banks. Motion carried 5-0.

Trustee Lamer moved to appoint Reuben Ortenberg Village Attorney for the Village of Pomona at the rate of \$135.00 per hour to serve from June 1, 2003 to May 31, 2004. Seconded by Deputy Mayor Sanderson. Motion carried 5-0.

**Trustee Banks moved to appoint Eloise Litman Village Historian for the Village of Pomona with no compensation for a term ending on May 31, 2004. Seconded by Trustee Roman. Motion carried 5-0.**

**Trustee Sanderson moved to change the primary depository for the Village of Pomona to Provident Bank. Seconded by Trustee Banks. Motion carried 5-0.**

**Deputy Mayor Sanderson moved to adopt the meeting calendar as presented. Seconded by Trustee Roman. Motion carried 5-0.**

**Deputy Mayor Sanderson moved to adopt the Official Areas of Responsibilities, as amended. Seconded by Trustee Roman. Motion carried 5-0.**

**Trustee Lamer moved to reappoint Nik Winter to the Planning Board for a term from June 1, 2003 to May 31, 2008. Seconded by Deputy Mayor Sanderson. Motion carried 5-0.**

**Deputy Mayor Sanderson moved to adopt the Resolution Terminating the Budget Sewer Fund. Seconded by Trustee Banks. Motion carried 5-0.**

- 1. Salute to the Flag**
- 2. Landscaping Bid Opening**

Five bids were received:

Farm Fresh, Inc.	\$21,080.00
Precision Gardens of New York	\$29,000.00
Ascape Landscaping & Construction	\$ 9,000.00
Pat Scanlon Landscaping	\$ 8,425.00
Pro Cut	\$ 7,995.00

The low bid was presented by Pro Cut but did not have a Certificate of Insurance attached to the bid.

**Trustee Sanderson moved to accept the low bid from Pro Cut for the 2003/2004 landscaping for the Village, subject to providing a Certificate of Insurance. Seconded by Trustee Roman. Motion carried 5-0.**

- 3. Reorganization Resolutions and Appointment**

Resolutions for each appointment are attached.

**Mayor Marshall moved to appoint Nicholas Sanderson Deputy Mayor of the Village of Pomona. Seconded by Trustee Roman. Motion carried 5-0.**

**Trustee Sanderson moved to appoint Jay G. Helfgott Code Enforcement Officer for the Village of Pomona for a minimum of fifteen (15) hours per week, at a salary**

of \$15,500.00 per annum, with regular monthly reports to the Board, for a term ending May 31, 2004. Seconded by Trustee Banks. Motion carried 5-0.

Trustee Roman moved to appoint Joanne Soules as Village Assessor of the Village of Pomona for a term ending May 31, 2004 for a salary of \$6,500.00. Seconded by Trustee Lamer. Motion carried 5-0.

Trustee Banks moved to appoint the firm of Diamond Fulton Timmes & Frega as Village Auditor for the Village of Pomona for a term ending May 31, 2004 for a fee not to exceed \$12,000.00 per annum. Seconded by Trustee Sanderson. Motion carried 5-0.

The appointment of a Building Inspector was tabled to the next Board Meeting.

Trustee Roman moved to appoint Susan Glantz as Village Clerk, Treasurer and Registrar of Vital Statistics of the Village of Pomona at a salary of \$42,000.00 per annum, plus local expense allowance of \$250.00 for a term ending May 31, 2004. Seconded by Trustee Sanderson. Motion carried 5-0.

Trustee Roman moved to appoint Carolyn LaChiana as Deputy Village Clerk and Deputy Registrar for Vital Statistics for the Village of Pomona at a salary of \$34,500.00 per annum for a term ending May 31, 2004. The said Deputy Village Clerk shall attend all Planning Board and Zoning Board of Appeals meetings. Seconded by Trustee Sanderson. Motion carried 5-0.

Trustee Banks moved to appoint the following banks as designated banks of deposit for all moneys received by the Village Treasurer, Village Clerk, and Village Receiver of Taxes of the Village of Pomona, new York: Provident Municipal Bank, Pomona Branch; The Bank of New York, Mt. Ivy Branch; M&T Bank, Monsey Branch; Chase Manhattan Bank, Pomona Branch. All checks to be drawn on the Village of Pomona accounts will require signatures of both the Mayor or the Deputy Mayor and the Village Treasurer. Seconded by Trustee Sanderson. Motion carried 5-0.

Trustee Sanderson moved to appoint Bauer-Crowley, Inc., 643 Main Street, P.O. Box 358, Sparkill, NY and New York Municipal Insurance Reciprocal (NYMIR) Insurance Agents of the Village of Pomona. Seconded by Trustee Roman. Motion carried 5-0.

Trustee Lamer moved to appoint the Rockland Journal News as the official paper of the Village of Pomona. Seconded by Trustee Banks. Motion carried 5-0.

Trustee Roman moved to appoint Tjokorda Gde Arsa Artha as Program Aide for the Pomona Cultural Center for 14.5 hours per week and compensation at \$23,500.00. Seconded by Trustee Sanderson. Motion carried 5-0.

Trustee Sanderson moved to approve the compensation set forth for the period ending May 31, 2004.

Herbert Marshall, Mayor, \$15,000.00 plus local expense allowance of \$500.00  
Nicholas Sanderson, Deputy Mayor, \$5,750.00

**Ian Banks, Trustee, \$5,250.00**  
**Alma Roman, Trustee, \$5,250.00**  
**Alan Lamer, Trustee, \$5,250.00**

**Also, each member of the Village of Pomona Planning Board shall serve at the rate of compensation of \$450.00 per annum, and the Chairman of the Pomona Planning Board shall serve at a rate of compensation of \$800.00 per annum.**

**Further, each member of the Village of Pomona Zoning Board of Appeals shall serve at the rate of compensation of \$250.00 per annum and the Chairman of the Zoning Board of Appeals shall serve at a rate of compensation of \$450.00 per annum.**

**Further, that the Village Clerk/Treasurer shall be bonded in the sum of \$100,000.00.**

**Seconded by Trustee Banks. Motion carried 5-0.**

**Deputy Mayor Sanderson moved to appoint P. J. Corless, a duly qualified professional engineer and consultant, as Village Engineer and consultant in engineering matters for the Village of Pomona at the rate of \$75.00 per hour from June 1, 2003 to May 31, 2004. Seconded by Trustee Banks. Motion carried 5-0.**

**Trustee Lamer moved to appoint Reuben Ortenberg Village Attorney for the Village of Pomona at the rate of \$135.00 per hour to serve from June 1, 2003 to May 31, 2004. Seconded by Deputy Mayor Sanderson. Motion carried 5-0.**

**Trustee Banks moved to appoint Eloise Litman Village Historian for the Village of Pomona with no compensation for a term ending on May 31, 2004. Seconded by Trustee Roman. Motion carried 5-0.**

Discussion was held regarding the depository to be used for the Village of Pomona.

**Trustee Sanderson moved to change the primary depository for the Village of Pomona to Provident Bank. Seconded by Trustee Banks. Motion carried 5-0.**

#### **4. 2003-2004 Meeting Calendar**

A copy of the Meeting Calendar for 2003-2004 was distributed to the Trustees.

**Deputy Mayor Sanderson moved to adopt the meeting calendar as presented. Seconded by Trustee Roman. Motion carried 5-0.**

#### **5. Trustee Assignments**

A copy of the Trustee Assignments was distributed to the Trustees. The title of the listing will be changed to Official Areas of Responsibilities. Trustee Roman requested that her name be listed as Alma Sanders Roman. Added to Trustee Roman's assignments was Environmental Concerns. Deputy Mayor Sanderson will be responsible for acquiring Grants for the Village. The Code Enforcement clerical work will be handled by Leslie Sanderson.

**Deputy Mayor Sanderson moved to adopt the Official Areas of Responsibilities, as amended. Seconded by Trustee Roman. Motion carried 5-0.**

**6. Old Business**

**Trustee Lamer moved to reappoint Nik Winter to the Planning Board for a term from June 1, 2003 to May 31, 2008. Seconded by Deputy Mayor Sanderson. Motion carried 5-0.**

Mayor Marshall asked the Board of Trustees for names to be recommended for the Planning Board and the Zoning Board of Appeals.

Discussion was held concerning the termination of the Budget Sewer Fund since the final payment has been made and there is no longer a need to collect funds from the benefited lots. (A copy of the Resolution is attached.)

**Deputy Mayor Sanderson moved to adopt the Resolution Terminating the Budget Sewer Fund. Seconded by Trustee Banks. Motion carried 5-0.**

The discussion on the proposed Local Law to Regulate Snow Plowing Contractors was tabled to the next Board Meeting.

Mayor Marshall announced that the Town of Ramapo Public Hearing on the Comprehensive Master Plan has been rescheduled to Monday, April 28, 2003 at 7:30 PM at the Ramapo High School.

Mayor Marshall distributed copies of the 2003/2004 Budget. There will be no increase in taxes since the rate will remain the same as last year.

**7. New Business**

Nothing at this time.

**8. Office Period**

Clerk Glantz announced that the new door on the lower level would be installed on Wednesday, April 9, 2003.

**9. Trustee Period**

Nothing at this time.

**Deputy Mayor Sanderson moved to adjourn the meeting. Seconded by Trustee Lamer. Motion carried 5-0.**

Meeting adjourned at 9:55 p.m.

Respectfully submitted,

Malverne J. Toll