



**BOARD OF TRUSTEES WORKSHOP
MEETING AGENDA**

March 10, 2014 – Trustees Edition

7:30 pm

- 1. Salute the Flag**
- 2. Engineering and Building**
 - a. Halley Estates Subdivision II Update
- 3. Recreation and Cultural Center**
 - a. Yoga Update – Re-Start Date
 - b. PCC Exhibition Update - Attendance for “Pacific-on-Hudson Exhibit”
 - c. Recreation Update - Resignation of Recreation Chairperson
- 4. Village Maintenance**
 - a. Repair of Furnace at PCC
 - b. Pomona Cultural Center - Fallen Tree Update
- 5. Grants**
- 6. Legal**
- 7. New Business**
 - a. Conference of Urban Forestry – Building Inspector to attend 1 day course
- 8. Old Business**
 - a. Tennis Court Update – Bottom Rail Fence Update
 - b. Pomona Village Signs – Updates in Design
 - c. Rockland Municipal Planning Federation Dinner - March 31, 2014
- 9. Trustee Period**
- 10. Office Period**
 - a. Muncity Staff Training - Update
- 11. Executive Session – Litigation & Personnel**

VILLAGE OF POMONA
BOARD OF TRUSTEES MEETING
MARCH 10, 2014

ADOPTED MARCH 23, 2015

A Board of Trustees meeting of the Village of Pomona was held at the Pomona Village Hall, 100 Ladentown Road, Pomona, New York at 7:30 p.m. on March 10, 2014.

Present

Mayor: Brett Yagel
Deputy Mayor: Ian Banks
Trustees: Rita Louie
Alma Roman

Village Attorney: Doris Ulman
Bldg. Inspector: Louis Zummo
Village Clerk: Lisa Thorsen

Absent

Trustee: Leon Harris

SUMMARY OF MOTIONS

Resolution No. 10 – 2014

Deputy Mayor Banks moved to approve an emergency expenditure of \$560.00 for repair to the furnace at the Cultural Center. Seconded by Trustee Roman. Motion carried 4-0.

Resolution No. 11 – 2014

Trustee Louie moved to set a Public Hearing for Monday, March 24, 2014 at 7:30 p.m. for the adoption of a Local Law relating to the Highway District. Seconded by Deputy Mayor Banks. Motion carried 4-0.

Resolution No. 12 – 2014

Deputy Mayor Banks moved to approve an expenditure of \$100.00 plus mileage and lunch for Mr. Zummo, Building Inspector, to attend the NYS Department of Environmental Conservation workshop on Tree Risk Assessment on April 4, 2014 in Carmel, New York. Seconded by Trustee Louie. Motion carried 4-0.

Resolution No. 13 – 2014

Trustee Roman moved to approve an expenditure of \$450.00 for a table of 10 to attend the Rockland Municipal Planning Federation on Monday, March 31, 2014 at the Clubhouse at Patriot Hills in Stony Point, NY. Seconded by Trustee Louie. Motion carried 4-0.

1. Salute the Flag.

Open Period

Mayor Yagel introduced Legislator Barry Kantrowitz who was appointed to fill the vacancy on the Legislature created by Ed Day when he was elected County Executive. Legislator Kantrowitz gave a brief summary of his background and what he hopes to achieve while in the Legislature. He invited those present to call him or his office with any questions they may have and thanked the Board for inviting him to the meeting.

Trustee Louie moved to close the Open Period. Seconded by Deputy Mayor Banks. Motion carried 4-0.

2. Engineering & Building

Village Building Inspector, Louis Zummo, gave an update on the Halley 2 subdivision. The Village is still waiting for a letter of credit from the developer. Ms. Ulman, Village Attorney, has faxed a letter to the developer's bank requesting the letter of credit be for 1-year with an automatic renewal. Mr. Zummo then discussed the outdated building fees and suggested they be reviewed and updated. He has obtained fee schedules and procedures from other municipalities for the Board to consider. (Fee schedules are attached to the Minutes.) There are issues with abandoned and/or foreclosed properties and a fine procedure is needed. There are numerous outstanding violations and they need to be addressed. A meeting will be set for either the 18th or 20th of March with Mr. Zummo, Ms. Ulman and the attorney who handles the violations to determine what is needed in order to go forward with fines, etc.

Regarding the bottom rail on the tennis courts, the contractor who installed the fence refuses to install a bottom rail unless additional payment is made. The specifications called for a bottom rail and Ms. Ulman will send them a letter stating the contract called for a bottom rail and it needs to be installed.

3. Recreation & Cultural Center

The re-start date for resuming Yoga was moved to April 1, 2014. Mayor Yagel informed the Board that he would like to preview the exhibits at the Cultural Center before the opening to the general public. This request will be passed along to the Director of the Cultural Center. Mayor Yagel informed the Board that the Chairperson of the Recreation Committee, Ms. Sanderson, has resigned her position. She has been an asset to the Committee and will be greatly missed. Mayor Yagel asked the Board if they could suggest anyone to fill the position. The Clerk was directed to obtain a plaque for Ms. Sanderson thanking her for her tireless services in the position. Mayor Yagel regretfully accepted her resignation.

4. Village Maintenance

Deputy Mayor Banks reported that the furnace at the Cultural Center is not working. Mr. Rosen made the repair to the furnace at a cost of \$560.00.

Resolution No. 10 – 2014

Deputy Mayor Banks moved to approve an emergency expenditure of \$560.00 for repair to the furnace at the Cultural Center. Seconded by Trustee Roman. Motion carried 4-0.

Mr. Zummo reported that the light at Village Hall needs to be replaced. The Town of Ramapo will remove the fallen tree at the Cultural Center.

The upcoming Music Festival and the use of a mobile stage were discussed. A five foot section of the lawn off the parking area needs to be regraded to accommodate people getting down to the lower level of the lawn and also for the mobile stage to be driven down to that area. Trustee Louie also announced that the date of the Festival may be moved to the fall. Her committee is working on the date.

5. Grants

Trustee Louie will research available grants for funds for the Cultural Center and handicap accessibility.

6. Legal

Ms. Ulman, Village Attorney, requested the Board to set a Public Hearing for the adoption of a local law related to the Highway District.

Resolution No. 11 – 2014

Trustee Louie moved to set a Public Hearing for Monday, March 24, 2014 at 7:30 p.m. for the adoption of a Local Law relating to the Highway District. Seconded by Deputy Mayor Banks. Motion carried 4-0.

7. New Business

Mr. Zummo, Building Inspector, requested permission to attend the NYS Department of Environmental Conservation workshop on Tree Risk Assessment on April 4, 2014 in Carmel, New York at a cost of \$100.00 plus mileage and lunch.

Resolution No. 12 – 2014

Deputy Mayor Banks moved to approve an expenditure of \$100.00 plus mileage and lunch for Mr. Zummo, Building Inspector, to attend the NYS Department of Environmental Conservation workshop on Tree Risk Assessment on April 4, 2014 in Carmel, New York. Seconded by Trustee Louie. Motion carried 4-0.

8. Old Business

Deputy Mayor Banks brought up the issue of signs for the Village. A copy of the suggested layout is attached to the Minutes. After much discussion on size, word colors and fonts the matter will be revisited at the workshop.

The Rockland Municipal Planning Federation dinner is planned for Monday, March 31, 2014 at the Clubhouse at Patriot Hills in Stony Point, NY. The fee is \$45.00 per person. Mayor Yagel suggested the chairperson of the Planning and Zoning Board of Appeals attend along with other interested parties. After discussion, it was decided to pay for a table of ten in order to accommodate other attendees from the Planning, Zoning and Board of Trustees who will attend.

Resolution No. 13 – 2014

Trustee Roman moved to approve an expenditure of \$450.00 for a table of 10 to attend the Rockland Municipal Planning Federation on Monday, March 31, 2014 at the Clubhouse at Patriot Hills in Stony Point, NY. Seconded by Trustee Louie. Motion carried 4-0.

9. Trustees Period

Trustee Louie announced various functions that will be held in the County and those interested may contact her for information on them. She also distributed a brochure on the Jewish Film Festival conducted by the Rockland JCC. Trustee Louie also gave an update on the proposed desalination plant.

Attached to the Minutes are the Minutes of the February 25, 2014 Planning Board and she expressed concern over the discussion regarding the rock piles at Halley II. Vegetation cannot be planted where the rock piles are used for fill. She again expressed that the rock piles should be removed and not used on building sites where trees are to be planted.

10. Office Period

Ms. Thorsen, Village Clerk, gave an update on the Municipality Program and the problems with the program. The software continues to crash but efforts are being made to correct the situation.

11. Executive Session

Deputy Mayor Banks moved to adjourn to Executive Session to discuss matters of litigation and personnel. Seconded by Trustee Roman. Motion carried 4-0.

Trustee Roman moved to close the Executive Session and reopen the Public Meeting. Seconded by Deputy Mayor Banks. Motion carried 4-0.

Trustee Louie moved to adjourn the meeting. Seconded by Trustee Roman. Motion carried 4-0.

Meeting adjourned at 9:30 p.m.

Respectfully submitted,

Malverne J. Toll