



**PARADE/GROUP/ORGANIZATION & BUSINESS REGISTRATION
FORM**

General Information (All must fill out)

Name _____ Contact name: _____

Address _____

Phone (Day) _____ Phone (Evening) _____

Date of Event: _____ Rain Date: _____

Start Time of Event: _____ Duration of Event: _____

Location of Parade

(Include the route to be traveled, staging areas, starting point, termination point and assembly areas)

Check appropriate ones:

Information Table: _____ Marching: _____ Approx. # of marchers: _____

Other: _____

Verification

It is the Organizer of the event's responsibility to notify the Town of Ramapo / Haverstraw Police Department that this event is occurring. Provide any correspondence with this application that proper verification has taken place.

Marching Groups/Organizations/Business

Vehicles and Floats must be registered 2 weeks prior to the event. Groups registering after the 2-week deadline will not be able to have vehicles or floats in the parade and will not be listed in the written parade line-up.

Informational Tables

The Village of Pomona will NOT provide informational tables and chairs. It is your responsibility to provide tables and chairs for groups wishing to display and distribute information as well as sign up potential volunteers/clients or add to your mailing list. No chairs, tables or other objects shall be placed in a roadway in any manner that would obstruct vehicular traffic and/or emergency vehicle access.

Waiver (All groups must fill out and sign)

I, _____, as an officer or representative of _____ (Name of Group) accept full responsibility for our groups' involvement in the above mentioned event. I/We agree to hold harmless the Village of Pomona, its officers, committees and representatives for any civil or criminal liabilities that might result from the operation of the event. I/We also agree to indemnify and hold harmless the Village of Pomona in connection with any costs incurred by the Village in connection with the parade/group/organization. I/We acknowledge receipt of the Village of Pomona Noise Ordinance.

Signature _____ Title _____ Date _____

Vehicles & Floats

All vehicles and floats must be registered with the New York State Department of Motor Vehicles. All drivers must possess the necessary operator's license and insurance required by NYS Law for the type of vehicle driven. All groups with a vehicle or float must provide 2 volunteer marshals for each registered vehicle. No more than 10 persons may ride on any one float. A list of vehicles & floats providing license plate numbers, drivers, and marshals shall be provided to the Village Hall with this application.

The Village of Pomona reserves the right to refuse entry of any vehicle or float deemed unsafe or a public hazard.

Send completed form, appropriated fee and attachments to:

Village of Pomona
100 Ladentown rd
Pomona, NY 10970

All events are required to clean up after the parade along the parade route and staging areas.